



CFALA

## USC/CFALA CFA® Review Program

Since 1984, **CFA Society of Los Angeles, Inc. (CFALA)**, in partnership with the University of Southern California, Marshall School of Business (USC), has offered its Chartered Financial Analyst® (CFA®) Review Program to candidates studying for all three CFA examination levels. For Spring 2010, we offered streaming media recordings of Levels I, II and III. For Fall 2010, we will offer streaming media recordings of our Level I Review Program.

### About Our Streaming Media Program

The USC/CFALA CFA Review Program features state-of-the-art streaming media recordings of structured classroom-based instruction by practitioners in the financial industry and academics from local universities. Instruction is focused on the comprehension of the assigned materials in the Study Guides with an emphasis on the Learning Outcome Statements.

The program includes secure access to streaming media recordings of all study sessions. Level I recordings offer over 60 hours of instruction with bonus classes in study/test-taking tips, Accounting Essentials, an Accounting Review and Quant Review. Level II offers over 50 hours of instruction and Level III offers over 34 hours. PDFs of each instructor's PowerPoint presentation and handouts are included.

If you have high-speed internet access, the USC/CFALA CFA Review Streaming Media Program can provide you with a complete preparation course.



## Computer Configuration Requirements

Any PC or Mac capable of meeting the following minimum software and hardware requirements.

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### Hardware

- Display resolution of 800 x 600 pixels or greater
- Windows-compatible sound card
- Broadband Internet Connection (256 kbps & above) for live and on-demand presentations

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### PC Software

- Windows 2000, 2003, XP and Vista
- Windows Media Player version 9.0 or later
- One of the following browsers:
  - IE, version 6.0 SP1 or later
  - Firefox 2.0 or later

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### Macintosh Software

- Mac OS X, version 10.4.8 or later
- One of the following browsers:
  - Firefox, version 2.0 or later
  - Safari, version 2.0.4 or later

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## Macintosh Compatibility with Video Lectures

**Attention Macintosh Users:** Students who choose to use Firefox 3.0 or newer on Mac OS X must upgrade Silverlight to version 2.0. (Safari continues to work on Silverlight 1.0.) Download the Silverlight 2.0 at the link below (be sure to close all browsers when you run the install file):

<http://www.microsoft.com/silverlight/resources/install.aspx?v=2.0>

## Additional Information

To view a sample of the Streaming Media, please go to [www.cfala.org](http://www.cfala.org). Click on the link for *CFA Review Program*, and then click on *Streaming Media Sample*. Still have questions? Contact Laura Carney at 213.341.1164 (Ext. 701) or [cfareview@cfala.org](mailto:cfareview@cfala.org).

## Cost

Is available on a full scholarship basis to members of the United States armed forces **serving on active duty abroad or at sea**, and to members of Coalition armed forces **serving in Iraq or Afghanistan**.

## Registration

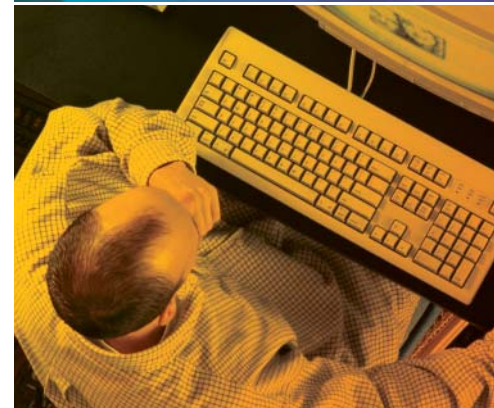
To register, please fill out the Active Duty Service Members' Application, Code of Conduct and Commanding Officer Certification of Qualification (forms can be found within this brochure or at [www.cfala.org](http://www.cfala.org)). Send all forms to **USC/CFALA CFA Review Program**, 350 South Grand Avenue, Suite 1680, Los Angeles, CA 90071, or fax to 213.341.1164, or E-mail to [cfareview@cfala.org](mailto:cfareview@cfala.org).

Registration for the USC/CFALA CFA Review Program does not include registration for the CFA exam. To register for the CFA Exam you must register directly with CFA Institute at:

<http://www.cfainstitute.org/cfaprogram/register/index.html>.

**Please note that the CFA Program and CFA exam are covered by the GI Bill.**

**Registration deadline is September 17, 2010.**



## Program Schedule

<b>Level I</b> <i>(23 sessions)</i>	Sat., July 31, 2010 - Nov. 13, 2010*	9:00 a.m. - 4:00 p.m.
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\* Schedule subject to change.

Recordings are from the Spring 2010 USC/CFALA CFA Review Program. All class recordings will be available by July 28, 2010.

### Code of Conduct

*Candidates participating in the USC/CFALA CFA® Review Program agree, by virtue of their participation, whether they complete the program or not, to be bound by the following:*

1. Candidates participating in the USC/CFALA CFA Review Program shall conduct themselves in accordance with the Code of Ethics and the Standards of Professional Conduct of CFA Institute.

Members of CFA Institute (including Chartered Financial Analyst® [CFA®] charterholders) and candidates for the CFA designation (“Members and Candidates”) must:

- Act with integrity, competence, diligence, respect and in an ethical manner with the public, clients, prospective clients, employers, employees, colleagues in the investment profession and other participants in the global capital markets.
  - Place the integrity of the investment profession and the interests of clients above their own personal interests.
  - Use reasonable care and exercise independent professional judgment when conducting investment analysis, making investment recommendations, taking investment actions and engaging in other professional activities.
  - Practice and encourage others to practice in a professional and ethical manner that will reflect credit on themselves and the profession.
  - Promote the integrity of, and uphold the rules governing, capital markets.
  - Maintain and improve their professional competence and strive to maintain and improve the competence of other investment professionals.
  - Use reasonable care and exercise independent professional judgment.
2. All recordings, handouts, and other instructional materials used in the USC/CFALA CFA Review Program are protected by one or more copyrights. At no time shall any candidate reproduce or distribute any recordings, handouts or instructional materials used in the USC/CFALA CFA Review Program without the written permission of the copyright holder and a Co-Director of the USC/CFALA CFA Review Program.

*Follows CFA Institute Prep Provider Guidelines.*

# ■ REGISTRATION FORM I

## Active Duty Service Members' Application to Receive Streaming Media

To members of the United States armed forces who are serving on active duty abroad or at sea, and to members of Coalition armed forces who are serving in Iraq or Afghanistan, the USC/CFALA CFA Review program is pleased to offer free access over the Internet to the streaming media of our CFA review courses.

To apply, please complete the application below, the Code of Conduct form, and have your commanding officer complete the certification form on page 6. Return all forms to the contact information listed at the bottom of the page. When we have received all documents and have determined that you are qualified to receive the free access to our media, we will send you additional information regarding the review courses and your secure log-in and password.

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### Registrant Information

*Please Type or Print Clearly:*

Name \_\_\_\_\_

Current Mailing Address \_\_\_\_\_

Service E-mail Address \_\_\_\_\_

Hometown \_\_\_\_\_

Permanent Mailing Address \_\_\_\_\_

Current Service Post or Ship \_\_\_\_\_

Nationality \_\_\_\_\_ Service Branch \_\_\_\_\_

Rank \_\_\_\_\_ Brief Job Title or Description \_\_\_\_\_

Commanding Officer \_\_\_\_\_

Candidate ID# (if enrolled in the CFA Program with CFA Institute) \_\_\_\_\_

**COURSE LEVEL:**     Level I

*By signing this application, you certify that you are a member of the United States armed forces who is serving on active duty abroad or at sea, or a member of a Coalition armed force who is serving in Iraq or Afghanistan. You also give us permission to contact your commanding officer to confirm that you are qualified.*

Signature \_\_\_\_\_

Return this form via mail, fax or E-mail:

**USC/CFALA CFA Review Program, 350 S. Grand Ave., Ste. 1680, Los Angeles, CA 90071**

**Fax 213.341.1164 • E-mail [cfareview@cfala.org](mailto:cfareview@cfala.org)**

# ■ REGISTRATION FORM II

## Commanding Officer Certification of Qualification

Dear Sir or Madam:

The USC/CFALA CFA Review Program offers free access over the Internet to the streaming media of our CFA review courses to members of the United States armed forces serving on active duty abroad or at sea, and to members of Coalition armed forces serving in Iraq or Afghanistan.

These materials help candidates seeking to become Chartered Financial Analysts prepare for the qualifying examinations offered by the CFA Institute. The CFA Institute leads the investment profession globally by setting the highest standards of ethics, education, and professional excellence. The CFA charter is the most widely recognized and respected practitioner certificate in the areas of financial management and valuation. More information about CFA Institute and about the USC/CFALA CFA Review Program respectively appears at [www.cfainstitute.org](http://www.cfainstitute.org) and [www.cfala.org](http://www.cfala.org).

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\_\_\_\_\_ is applying to take advantage of our offer.

He/she has identified you as his/her commanding officer. Could you please indicate whether he/she presently is a member of the United States armed forces serving on active duty abroad or at sea, or a member of a Coalition armed force presently serving in Iraq or Afghanistan?

- The applicant named above is a member of the United States armed forces who is serving on active duty abroad or at sea.
- The applicant named above is now a member of a Coalition armed force who is serving in Iraq or Afghanistan.
- The applicant named above does not qualify.

Name \_\_\_\_\_

Rank \_\_\_\_\_ Title \_\_\_\_\_

Service E-mail Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number *(if available)* \_\_\_\_\_

Signature \_\_\_\_\_

Thank you very much for your assistance.

## ■ Code of Conduct

Candidates participating in the USC/CFALA CFA® Review Streaming Media Program agree, by virtue of their participation, whether they complete the program or not, to be bound by the following:

1. Candidates participating in the USC/CFALA CFA Review Streaming Media Program shall conduct themselves in accordance with the Code of Ethics and the Standards of Professional Conduct of CFA Institute. Members of CFA Institute (including Chartered Financial Analyst® [CFA®] charterholders) and candidates for the CFA designation (“Members and Candidates”) must:
  - Act with integrity, competence, diligence, respect and in an ethical manner with the public, clients, prospective clients, employers, employees, colleagues in the investment profession and other participants in the global capital markets.
  - Place the integrity of the investment profession and the interests of clients above their own personal interests.
  - Use reasonable care and exercise independent professional judgment when conducting investment analysis, making investment recommendations, taking investment actions and engaging in other professional activities.
  - Practice and encourage others to practice in a professional and ethical manner that will reflect credit on themselves and the profession.
  - Promote the integrity of, and uphold the rules governing, capital markets.
  - Maintain and improve their professional competence and strive to maintain and improve the competence of other investment professionals.
  - Use reasonable care and exercise independent professional judgment.
2. All recordings, handouts, and other instructional materials used in the USC/CFALA CFA Review Streaming Media Program are protected by one or more copyrights. At no time shall any candidate reproduce or distribute any recordings, handouts or instructional materials used in the USC/CFALA CFA Review Streaming Media Program without the written permission of the copyright holder and a Co-Director of the USC/CFALA CFA Review Streaming Media Program.

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Print Name

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Signature

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Date

## Contract Terms

Upon enrolling, you will be given a secure log-in and password to the recordings. All access to streaming media files will expire on December 4, 2010 (date of December 2010 CFA Exam).

Streaming media recordings may not be broadcast using a medium other than that originally provided by CFALA. Rebroadcasting or retransmitting the files in any other form is prohibited without the prior written consent of CFALA. This includes, but is not limited to, satellites; commercial, non-profit, educational or cable television; audio, video or computer (desktop) teleconferencing; or any other means of distribution.

Printed lecture materials are copyright protected by CFA Institute, USC/CFALA and the individual instructors.

CFALA reserves the right to suspend or terminate any registered candidate's log-in that appears to allow unauthorized access. Such action may also be reported to the local society and CFA Institute.

*All rights not expressly stated above are reserved by the copyright holders.*

*The USC/CFALA CFA Review Streaming Media Program does not provide 24/7 tech support. The majority of candidates can access the streaming media with minor security adjustments in their browser. Our tech support is minimal, and all queries must be directed to the CFALA Admin offices at 213.341.1164, x701, or [cfareview@cfala.org](mailto:cfareview@cfala.org).*

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**Disclosures:** CFA and Chartered Financial Analyst are trademarks of CFA Institute.

The USC/CFALA CFA Review Program is a joint program of the Center for Investment Studies of the USC Marshall School of Business and the CFA Society of Los Angeles.

*Follows CFA Institute Prep Provider Guidelines.*



### **CFA Society of Los Angeles, Inc.**

350 South Grand Avenue, Suite 1680 ■ Los Angeles, CA 90071  
P/F: 213.341.1164 ■ [info@cfala.org](mailto:info@cfala.org) ■ [www.cfala.org](http://www.cfala.org)

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